



Advisory Council Meeting

Mission Statement: *The KATS Network's Mission is to make assistive technology (AT) information, devices, and services accessible to Kentuckians with disabilities.*

Vision Statement: *All Kentuckians with disabilities have the assistive technology they need to maximize their dependence and reach their highest potential.*

June 11, 2025

**Charles W. McDowell Center
8412 Westport Road
Louisville, KY 40242**

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KATS Network Advisory Council Meeting

Meeting Information:

Date: Wednesday, June 11, 2025

Time: 10 a.m. – 12 p.m.

Place: Charles W. McDowell Center, 8412 Westport Rd. Louisville, KY 40242

Agenda:

- I. Welcome, Roll Call, and Introductions of Attendees (**Jessica Endler**)
 - a. Remembrance of Bill Titus (Lisa Staub)
- II. Approval of the Minutes from March 12, 2025
(**Motion to approve, Jessica Endler**)
- III. New Business:
 - a. Updates of KATS Network Activities:
 - i. Updates of KATS Coordinating Center
 1. Program updates (**Lisa Staub and Carol Weber**)
 - ii. Updates on Regional AT Resource Centers/Project CARAT Sites
 1. ACAT Hazard (**Pat Kitzman/Keisha Wells/Crystal Hignite**)
 2. HDI-CATS (**Christina Espinosa**)
 3. Easterseals Redwood (**Betsy Eiserman**)
 4. Wendell Foster (**Cindy Huston**)
 5. CALTech (**Robb Caldwell**)
 6. Carl D Perkins-Project CARAT (**Darrin Breeding**)
 - b. Updates from Agency Representatives (**OVR, IL, Education, KWIB, KCDHH, CCDD, KATLC/AATLF**)
- IV. Open discussion from Advisory Council (**Jessica Endler**)
- V. Announcements (**Jessica Endler**)
 - a. Department of Protection & Advocacy (**Camille Collins**)

- VI. Future meeting dates
 - a. Wednesday, September 10th, 10 a.m. – 12 p.m.
 - b. Wednesday, December 10th, 10 a.m. – 12 p.m.
- VII. CareScribe Demonstration - TalkType and Caption.Ed – Chris Hamblin
- VIII. Adjournment (**Jessica Endler**)

KATS Council Members:

State Agency Representatives

- KY OVR – Andre Ryssemus, Andre.RYSSEMUS@ky.gov;
- State Independent Living – David Allgood, dallgood@calky.org;
- Workforce KWIB – Suhas Kulkarni, suhas@suhaskulkarni.com;
- Education Cabinet – Kevin McCormack, kevin.mccormack@ksb.kyschools.us;
- KCDHH – Jessica Endler, jessica.endler@ky.gov;
- DD Council – Nicole Maher, Nicole.Maher@ky.gov
- AATLF- Sarah Richardson, sarahf.richardson@ky.gov

Representatives of Individuals with Disabilities / AT users

- Samantha Farthing – samanthia.farthing@ky.gov;
- Gerry Gordon Brown – gordonbrowng@bellsouth.net;
- Nancy Perry – njperry80@msn.com;
- Melanie Peskoe – mpeskoe@afb.org
- Joe Cowan – joe.cowan@kctcs.edu
- Traci Burks – tracilburks@gmail.com
- Brett Bachmann- bbachmann@thehearinginstitute.org

Acronyms of State & Federal Agencies

ACRONYM	DEFINITION
AATLF	Appalachian Assistive Technology Loan Fund
ACAT	Appalachian Center for Assistive Technology
ACL	Administration for Community Living
ADA	American with Disabilities Act
AFP	Alternative Financing Program
AIT	Kentucky Accessible Information Technology Act
AT	Assistive Technology
AT3	Assistive Technology Act Technical Assistance & Training Center
AT4ALL	Assistive Technology for All online Inventory System
AT ACT	Assistive Technology Act of 1998
ATAP	Association of Assistive Technology Act Programs
ATIA	Assistive Technology Industry Association
ATP	Assistive Technology Practitioner
ATRC	Assistive Technology Resource Centers
CARAT	Coordinating and Assisting the Re-use of Assistive Technology
CC	Coordinating Center - KATS Network
COT	Commonwealth Office for Technology
CDD	The Council on Developmental Disabilities
CDPVTC	Carl D. Perkins Vocational Training Center

ACRONYM	DEFINITION
CMS	Case Management System
CCDD	Council on Developmental Disabilities
CPE	Council on Postsecondary Education
DME	Durable Medical Equipment
DoD	Department of Defense
DOL	Department of Labor
DWI	Department for Workforce Investment
EKOS	Employ Kentucky Operating System
ESPD	Early and Periodic Screening, Diagnosis, and Treatment
HAVA	Help America Vote Act
HDI-CATS	Human Development Institute-Center for AT services
HHS	U.S. Dept of Health and Human Services
HRSA	Health Resources and Services Administration
ICF/ID	Intermediate Care Facilities for individuals with Intellectual disability
IEP	Individualized Education Plan
ILC	Independent Living Centers
KAMC	Kentucky Accessible Materials Consortium
KAMD	KY Accessible Materials Database
KATL	The Kentucky Assistive Technology Locator
KATLC	The Kentucky Assistive Technology Loan Corporation
KATS	The Kentucky Assistive Technology Service (KATS) Network

ACRONYM	DEFINITION
KCDHH	Kentucky Commission on the Deaf and Hard of Hearing
KCHIP	Kentucky Children's Insurance Program
KDDC/ DD COUNCIL	The Kentucky Developmental Disabilities Council
KDE	Kentucky Department of Education
KIB	Kentucky Industries for the Blind
KMHA	Kentucky Mental Health Association
KSHA	Kentucky Speech-Language-Hearing Association
KWIB	Kentucky Workforce Investment Board
MARC	Microsoft Accessibility Resource Centers
NCF	National Cristina Foundation
NCTI	The National Center for Technology Innovation
NISAT	National Information System for Assistive Technology (ATAP)
ODEP	Office of Disability Employment Policy (U.S.)
OET	The Kentucky Office of Employment and Training
OVR	The Kentucky Office of Vocational Rehabilitation
P & A	Protection and Advocacy
PRE ETS	Pre-Employment Transition Services
RESNA	Rehabilitation Engineering & Assistive Technology Society of North America
RSA	The Rehabilitation Services Administration (U.S.)
SGA	Substantial Gainful Activity
SILC	Statewide Independent Living Council

ACRONYM	DEFINITION
TARC	Transit Authority of River City (Louisville/ Southern IN.)
UK-IHDI	The Interdisciplinary Human Development Institute
WFTRC	Wendell Foster Technology & Resource Center
WIB	Workforce Investment Board
WIOA	Workforce Innovations and Opportunities Act

KATS Network Advisory Council Minutes

Date: March 12, 2025

Time: 10 AM, Eastern Time

Place: Charles W. McDowell Center and Teams

Welcome & Introductions – Joe Cowan

Advisory Council Members

In person: Joe Cowan, David Allgood, Kevin McCormack, Jessica Endler, Nancy Perry

Virtual: Robbie Proctor (proxy for Andre Ryssemus), Sarah Richardson, Sam Farthing, Traci Burks, Nicole Maher

Absent: Suhas Kulkarni, Gerry Gordon-Brown, Melanie Peskoe, Brett Bachmann

KATS Network Coordinating Center and ATRC/CARAT Staff

In person: Lisa Staub, Carol Weber, Christina Espinosa

Virtual: Keisha Wells, Crystal Hignite, Betsy Eiserman, Cindy Huston, Robb Caldwell, Lauren Mountz, Darrin Breeding

Others in Attendance

In person: Tracy Lundergan (Captioning and CART Services), Alisha Pullens (OVR intern student), Trevon Bruch (Safewave), Jared Gabbard (Safewave)

Remembrance of Bill Titis – Lisa Staub

Bill Titus passed away on December 20, 2024. He served on the KATS Advisory Council from November of 2019 through December of 2024. Lisa shared some memories from his life in a thank you for his service to our board.

Approval of Minutes from Past Meeting

David motioned for approval of the December 4 2024, meeting minutes. Jessica provided a second. Motion carried.

Carol Weber asked to confirm that we have a quorum. Lisa confirmed that 10 of 15 members were present.

New Business:

Updates of KATS Network Activities

Program Updates-Lisa Staub

- We are still waiting for the official approvals from the Governor
- Working with new staff at the Center for Accessible Living in Bowling Green and Louisville
- Carol and Lisa met with programmers and other Tech Act partners to discuss concerns with web content accessibility for the AT Locator (AT4all) site
- Potential ramp build in Boone County through the carpentry program at Holmes High School in Covington
- Lisa is working with the Northern KY Co-Op's Regional Interagency Transition Team (RITT) and reviewing their survey of recent graduates and parents to look at their experiences with transition services. They are hoping to create a resource on their website to put together information on transition resources.
- Our Advisory Council is now in need of at least one new individual who uses assistive technology, or their family member, and we will need to hold a nominating committee meeting.
- We still need to have a meeting for the subcommittee looking at employment for individuals who use AT.
- Carol and Lisa met with two individuals from the Office of Special Education and Early Learning (OSEEL) who are working on a KDE initiative to improve transition services for students with disabilities. There is a current grant at OSEEL using immersive virtual reality to support postsecondary transitions, and they have 34 sites across the state working with schools, college and career centers, career and tech centers and technology centers.

Updates from ATRCs:

ACAT-Keisha Wells and Crystal Hignite

- Lot of touring and networking in the community to let people know about ACAT and all the programs available
- Medical residency program tour and hands-on experiences
- LKLP Adult Daycare activities, but veteran's center has been more challenging due to sickness and COVID
- Outreach event at local elementary school
- Students with Perry Central and Buckhorn Pre-ETS programs have been coming into the ATRC and Makerspace for activities
- Planning for next cohort of CARAT-TOP students
- Approached by city leaders to have CARAT-TOP students help develop and design a new sensory park in Hazard
- Reutilized a lift chair, and also coordinated with HDI-CATS to get items to a family with a toddler
- Presented a poster session at the national Assistive Technology Industry Association (ATIA) conference and connected with a number of people from Kentucky, including the Autism Training Center out of UofL and planned an event with them for this summer
- Distributed 26 DME items, loaned 10 items, completed 2 demonstrations, and reached 632 individuals through community events
- Working on getting items out to flood victims
- Challenges with ramp needs and have found that portable loaner ramps are often not long enough to safely meet the needs. Working with Kentucky Home Place and local government to try to address the needs.
- ACAT has Facebook page with lots of program updates and pictures, and asks members to follow them
- 52 students being served through Pre-ETS. Activities include visits to the local disability resource centers, visits to community colleges, and job sites such as Walmart and Food City to build familiarity. They also work on filling out job applications, role play for job interviews, writing resumes, and learning self-advocacy.

HDI-CATS – Christina Espinosa

- Rehab counseling practicum student through Alabama State University program helped staff at the center in December and January

- Durable medical equipment kids' event in November to showcase pediatric equipment available for reuse and loan. Lot of therapy office and school staff came through, and they were able to distribute 12 pieces of pediatric equipment.
- Loaning lots of switch-adapted toys. They have been working with an SLP from UK Pediatrics who has clients with complex communication needs and has been sharing her knowledge with staff at HDI.
- Training for two classes from UK's PT program (42 students total) on the KATS Network and the AT Act and state programs, AT Universal Design, funding, and a tour of the site.
- Public awareness to over 13,000 people from their DME for kids drive.
- Reutilized 412 items, loaned 98 items, and have a new volunteer

Easterseals Redwood –Betsy Eiserman

- Hosted AT Expo in northern KY with 17 vendors, reaching an estimated 190 individuals.
- Looking for a new AT assistant
- Reutilized 11 items, 62 loans
- Working to build awareness of the availability of AT with new service providers for the Kentucky Early Intervention System
- Reaching out to school districts to get equipment out to teachers
- Working to get Jennifer White to provide a training on transitions and person-centered and person-driven accommodations through AT
- Worked with Hospice of northern KY to loan out items, including a number of ramps
- Participation with RITT
- Bringing vendors in to meet with therapy team, and hoping to extend to clients' families and service providers

CALTech-Lauren Mountz

- Hired Robb as staff for the ATRC
- Reutilized 25 items, and 3 loans, with a demo planned for the following week

Wendell Foster – Cindy Huston

- Hired AT assistant
- Hosted Special Needs Expo in October. Had about 50 vendors in several different areas, including AT, autism services, behavior supports, education employment, and future planning
- Quarterly virtual training for 14 early intervention providers through KEIS.
- Reutilized 133 items including low vision equipment to the Daviess County public schools.
- 114 device loans including a loan to a physical therapist with Owensboro public schools who borrowed an adaptive stroller with tie-downs for bus transportation.
- 5 device demos, most of which were AAC assessments by SLPs at Wendell Foster. One of the demos, however, was for a consumer to look at the Ruby and the Smart View Versa portable magnifiers.
- 60 I&As including a caseworker at a local hospital looking for resources to include in a geriatric brochure.

Carl D Perkins – Alex Ingram

- Project CARAT has received several donations of hospital beds and is getting them back out to the community, along with a new wheelchair
- Job readiness students continue to assist with pick-up, cleaning and delivering reuse items
- Working with Pike Co emergency management to address needs following the flooding, including reuse items and building awareness of the AATLF.
- Need in the area has been greatest for wheelchairs, but they are also in need of walkers, shower chairs and hospital beds, and can move them out fairly quickly.

State Agency Representatives

Kentucky OVR – Carol Weber

Fully staffed with 12 AT specialists across the state who are extremely busy

State Independent Living- David Allgood

- Have concerns with where things stand for federal funding

- Reported on SB 26, a Senate bill to ensure parental rights for individuals with disabilities. David believes this bill will pass in the General Assembly.
- Provided explanation of concerns about the uncertainties with Medicaid funding, including a more active role in oversight in the General Assembly, and how that might work, as legislators are only there for limited amounts of time, not on a day-to-day basis. Suggested Medicaid might go to a block grant or we might see per capita caps on Medicaid. David reports that Kentucky is one of the states who has been getting a lot back through federal government, and if funding is cut, the state might have to come up with more of the funding. Kentucky relies on Medicaid for a lot of transportation and other healthcare and DME. He also noted that rural hospitals and nursing homes are predominantly funded through Medicaid dollars.
- David reported concerns that cuts in the Department of Education leads to concerns about IEPs and enforcement.
- Looking to partner with employment opportunities with Chrysalis House in Lexington to help obtain gainful employment and housing. They have done 3 vouchers. This is significant, as in Louisville the HUD vouchers have been frozen for over 2 years. Working on a state level to meet with legislators and the Kentucky Housing Corporation to get the state building code raised for the minimum requirements for accessibility issues.
- Ramp grant program through the Christopher and Dana Reeve Foundation for individuals with a spinal cord injury who are in need and live in specific counties surround CAL service areas in Kentucky.
- Working with DOJ about paratransit in Lexington and Louisville about potential cuts and how to lessen the impact on individuals with disabilities. Do a number of trainings for sensitivity awareness with fixed route and paratransit drivers in Louisville on how to interact with people with disabilities.
- Work with the Olmstead Committee to try and make sure that transition services and coordination between agencies is available to individuals with disabilities who are hoping to transition out of a nursing home.
- Work with employment first to make sure that people with disabilities have the opportunity to find gainful employment.
- Hoping to work with a state senator, particularly one with transportation, about accessible parking issues, including providing better education on access aisles, accessible parking, and placards when people get their driver's license, and changing laws regarding these issues.
- Hoping to work with legislator on housing issues with state, municipal and city building codes.

Education Cabinet – Kevin McCormack

Concerns and uncertainty regarding cuts with the federal Department of Education and how that will affect Kentucky including how kids have access to AT

Workforce KWIB-Suhas Kulkarni

Absent – no report submitted

KCDHH-Jessica Endler

- Currently understaffed, they are working to get to all of the applicants. Reports their finances are fine.
- Keeping an eye on federal issues and the ADA
- Has been checking in with staff who have phone demo cabinets. The numbers for the analog phones have been down consistently, compared to the demand for iPhones and iPads. Will report this information to the KCDHH board and wait for their guidance on a plan.
- Second round of alarms for Kentucky for weather alerts. Partnered with Kentucky Emergency Services and sent out a letter for approval.

CCDD-Nicole Maher

- Council is beginning to plan for the next five-year plan and is looking for facilitators. Please submit any recommendations for a facilitator via email to Nicole with contact information
- Two new notices of funds available are out, and in the process of getting a signed contract. One is rural access to mental health, and the other is housing futures, both with HDI. Build Inclusion has one that has to do with rural community access
- Open note for a statewide self-advocacy agency due to some extra funding. Application process is on the CCDD website and Facebook page. Would prefer it to be an organization that is established with some self-advocates in leadership positions.
- CCDD Day was a week prior to KATS meeting. Sit-down with the Governor to discuss disability issues, proclamation for DD Awareness month. There was a good turnout, as some met with their legislators. Kentucky partners and policymaking class sat in on some committees and legislative sessions and also met with legislators.
- Mini grants available for self-advocacy groups across the state who are willing to host a regional mini-conference or one-day training on leadership and policy education.

- New issue of Exceptional Family Magazine is available online and in physical copies.

KATLC/AATLF – Sarah Richardson

- Thirty-six new AATLF applications were received since the last meeting. Of those, 24 were approved. Three were denied, two applicants withdrew their applications, and the remaining seven are under review with the underwriter.
- Hearing aids are the primary items requested through the loans, although one or two different AT items are also coming through.
- In active conversation with a credit union to look into higher-end loans, and hoping agreements will be signed shortly.

Open Discussion from Advisory Council

- Nancy Perry brought up natural disasters including flooding in eastern Kentucky and northern Kentucky, along with tornadoes in western Kentucky, and the impact to people in those areas. She asked if we knew what people need in those areas and whether we have enough knowledge of their needs and resources. Carol Weber noted that Darrin Breeding mentioned that he was in contact with their emergency management, who should be aware of the needs, and that Keisha and Crystal had also reported providing services for people who lost things in the flood. Keisha reported they are in contact with local government agencies and their emergency management. There is an eastern Kentucky flood resource group on Facebook where people can post, and can make requests. Many people are asking for food boxes, missing medical equipment or their AT, and a lot of homes are displaced. Housing is a big issue. Some of the campers and trailers that were used in the 2022 flood have been brought back, although some people are still in the campers from the earlier flooding, as communities are being developed. The Governor has visited the area, and Hal Rogers has provided information on a plan to clean out the river. It appears they are still identifying a lot of needs, and a member of ACAT's advisory committee is very involved, so Keisha may be able to get updated list of more current needs. Crystal added that mold remover, dehumidifiers, and fans were being requested. Keisha then noted that generators were also in high demand. Nancy then added that many people needed to get case managers as a result of new needs following the flooding. Keisha reports they have worked with several case managers in the area, along with Kentucky Home Place, which is based out of the Center for Excellence in Hazard. This program has 22 community health workers that service 30 counties in eastern KY. These people are from the communities they serve and know they people in the area, and their services are completely free.

- David Allgood mentioned that the Statewide Independent Living Council (SILC) is working on getting into all the counties in KY and is looking for community workers to serve on their committees, specifically for transportation and emergency preparedness committees. They are also starting a youth advisory council to focus on self-advocacy training for youths aged 14 to 24 across all disabilities.
- Keisha announced that they have released their funding announcement for the Grace Jones Memorial Fund, which is an annual mini grant. Grace was a professor at UK who passed away from a severe stroke in 2000. Preference is given to individuals who have had a stroke but can also provide funding to individuals that may have had any type of central nervous system disability. Applications due on April 4th, with a decision by April 25th. Open to anyone in Kentucky for up to \$1000.
- ACAT has also produced their annual report for 2024.

Demonstration

Safewave Demonstration – Trevon Bruch

- Created a wearable device that works as a fire alarm, is wireless and waterproof. It pairs to their Safewave app via Bluetooth. In the app, you can connect to and monitor any notification that has a mobile application such as baby monitors, doorbells, fire alarms, and alarm clocks. Right now most cases involve connecting inside of a home.
- Launched last year and are working with about 14 different state AT programs, with users in about 4 countries.
- Goal is to bring this outside the home, so that it can work and vibrate an alert on the road if there is a first responder around the corner and you can't see the lights, or to connect in the workplace to give vibration signals for different things. It will be built out based on customer feedback.
- The band has been used to alert parents for glucose monitoring of a child through the night.
- Vibration strength varies from zero to 100 percent in strength of the motors, along with specific custom counts.
- The Safewave band is a one-time fee of \$150 and the app is free, so there is no subscription involved. It can be used with the included adapter piece, or an Apple watch face. Charges in a little over an hour, with a battery life of 48 to 72 hours depending on how many notifications it is being used for.

- Currently in 3 band sizes, but working towards a once size fits all, and incorporating different colors.
- Can connect to over 10,000 apps on iOS and Google Play.
- Currently working with Helen Keller Institute in New York, and will be testing it with the students, looking at how it works on their campus, and then focusing on branching into their workplaces as they transition into the workforce.
- Partnering with a company based out of Canada that will allow sound recognition to make the band vibrate. There are currently apps available that listen for fire alarms, so they are working on coordinating all of this.
- Jessica brought up concerns with consumers being able to afford this technology, and Carol suggested the AATLF.
- Recommended Safewave looks into becoming vendors with KY OVR.
- Jessica recommended that Safewave reach out to the Telecommunications Equipment Distribution Program Association (TEDPA). This is a national association of state programs that distribute specialized telecommunication equipment and other AT for people with disabilities including hearing loss.

Meeting Dates for 2024

- Wednesday, September 10th, 2025, 10am-12pm ET, Location: TBD
- Wednesday, December 10th, 2025, 10am-12pm ET, Location: TBD

Adjournment: 11:40 AM

The motion was called by Nancy and Kevin provided the second for the motion.

Assistive Technology Branch Quarterly Report

January 1 - March 31, 2025

KATS Network

On March 12th, the KATS Network held their Advisory Council meeting at the Charles McDowell Center in Louisville, KY. Representatives from Safewave, a vibration-based wristband alert system for the Deaf+ community, based out of Covington, demonstrated their product and answered questions.

State Level Activities

Loan

270 items were loaned to 176 individuals statewide through our participating programs. An item is counted as a loan upon return of the item to the lending program site.

- 88 loans were made to assist individuals in decision-making about the purchase of AT.
- 1 loan was made to allow for training, self-education, or professional development activities.
- 78 loans were made for short-term accommodations.
- 9 loans were made to provide AT while an individual waiting for the purchase or repair of their current AT.
- Loans were made for community living and education purposes.
- Types of devices loaned by federal category: Recreation, Sports, and Leisure (99), mobility, seating, positioning (77), speech/communication (13), daily living (32), computers and related (28), learning, cognition and developmental (10), Vision (1), Environmental Adaptations (9), and hearing (1).

Demonstration

5 Device demonstrations were reported during this quarter. During the quarter, demonstrations were made for community living purposes. Participants included

individuals with disabilities and family members. Device demonstrations were provided in the areas of speech communication.

Reuse: Statewide Project CARAT Program Update

In this period across all sites, Project CARAT managed 379 reuse items valued at \$99,220.57. Devices were given out through reuse to 222 individuals. The largest category of items provided through reuse were daily living items (191) followed by mobility, seating, and positioning items (176). 4 items categorized as computers and related were reutilized, along with 5 items which fell under the recreation sports and leisure items category, and two hearing items and one environmental adaptation item. Nine items were recorded under open-ended loans in the areas of daily living; environmental adaptations; and computers and related. These nine items were valued at a total estimated current purchase price of \$515.93.

State Leadership Activities

Public Awareness Activities

KATS public awareness activities during the quarter reached approximately 5934 individuals through social media, tours, and presentations. Staff are using social media to encourage donations of most-requested items, along with showcasing items that might be helpful during different seasons, such as adaptive strollers as the weather improves for outdoor activities.

Information & Assistance

- The Coordinating Center provided I&A to 323 individuals in 68 counties across the state.
- The Coordinating Center provided I&A to 118 individuals wishing to donate items. 28 individuals contacted the KATS Network regarding hearing aid donations, 10 individuals had hospital beds available for donation, and 33 calls or e-mails involved wheelchairs/transport chair/scooter donations. We continue to receive a significant number of calls and e-mails from individuals in the counties of Fayette (26) and Jefferson (39).
- Coordinating Center provided information and assistance to 197 individual's requests. 43 of the requests involved the need for a wheelchair or scooter. We continue to receive a significant number of calls and e-mails from residents of Fayette (28) and Jefferson (53) counties.
- Funding resources for hearing aids were provided to 9 individuals.

- Information on AATLF was provided to 62 individuals.
- Ramp access to residences continues to be a significant need. In northern Kentucky, the KATS Network has been working with the carpentry program at Holmes High School in Covington and has been able to respond to some requests in this area. An on-site visit and inspection by the school instructor and a KATS member was made to a family in Williamstown in late March. The ramp build was planned for early April. When a second need arose in March, the carpentry instructor agreed to plan a second on-site visit and inspection for early April, with hopes to run both projects at the same time, if the field measure could be completed and a configuration agreed upon. Most requests involve the need for a ramp to be built, as the temporary portable ramps available through the RampUp program are not appropriate for their specific needs, and even when they are, many people require more long-term solutions. Information on loans available through AATLF and other potential resources and funding opportunities are provided to these individuals.

Technical Assistance

No Technical Assistance was reported during this time period.

Training

Training was provided to a total of 28 participants through our centers at HDI-CATS and Wendell Foster.

Program Development

KATS Network Advisory Council members with terms expiring on March 31, 2024 submitted updated information which was forwarded to the Governor's office, and we are still waiting on the official approvals. One member representing individuals with a disability who use AT passed away in December 2024, and leadership was notified that this created an additional opening.

ACAT

FFY 2025 Quarterly Narrative Report

Reporting period: January 2025 to March 2025

Summary of Assistive Technology Services provided during the Quarter Reporting Period:

Community Engagement and Outreach

Community Health Worker Training and Tour

The ACAT team delivered a presentation and facilitated a guided tour of the ACAT center for individuals participating in Community Health Worker training from across the state. This initiative strengthened partnerships and increased awareness of assistive technology resources available through our center.

Veteran Support Initiative

iPad Presentation and Training

ACAT provided a local veteran with an iPad to support his communication needs. Our team conducted an in-depth assessment to understand his specific preferences and coordinated with his nursing staff to deliver personalized training on the use of the device. This effort reflects ACAT's commitment to enhancing accessibility and independence for veterans through assistive technology.

Conference Participation

National Representation at ATIA Conference

The ACAT team showcased the center and its programs through a poster presentation at the national Assistive Technology Industry Association (ATIA) Conference. Participation in this event highlighted our ongoing dedication to knowledge-sharing and collaboration at the national level.

Community Building

Disability Service Center Outreach in Hazard

ACAT was invited to participate in a Valentine's Day celebration at the Disability Service Center in Hazard, Kentucky. This event provided a valuable opportunity to engage with both staff and community members, strengthening relationships and ensuring ACAT remains a trusted, accessible resource in the region.

Summary of State Level and Leadership Activities provided during the Reporting Period:

Device Reutilization

Anecdotal Story: We were contacted by a community health worker that had a client who had not been able to shower due to not having a shower chair or safety bars. Once we were able to get them some from CARAT, the client was able to shower safely.

Device Loan

Anecdotal Story: A teacher requested a loan of the Guided Hands device to support a student in maximizing their abilities and fully participating in classroom activities.

Device Demonstration

Anecdotal Story: Demonstrated iPad and apps to a consumer, that then requested a loan for the item.

Alternative Financing

Anecdotal Story: None provided.

Training

Anecdotal Story: Pre-ETS students continue to visit the makerspace for training on the equipment and to work on hands-on projects.

Technical Assistance

Anecdotal Story: After having several calls about permanent ramps needed, I have spoken to numerous consumers and linked them with a few organizations to assist them. This continues to be calls we get often. We are continuing to look for ways to partner with local organizations on this.

Public Awareness

Anecdotal Story: We participated in several events and made new connections in the community that has led to new partnerships with more organizations and a few new school districts. We also had the opportunity to present a poster at the national level and made multiple contacts there.

Information and Assistance

Anecdotal Story: Continuing to work with local organizations to help get permanent ramps built for those that need a more long term one. Still receive calls across the state and connect them with the ATRC closest to them.

Additional Information or Activities

Had an informational table set up at heart health event at the CERH.

AT Services related to Selection/Acquisition of Equipment during the First Quarter Reporting Period:

- a) Reutilization: **30** items distributed to **16** individuals; valued at: **\$5,358.00**
- b) Device Loans: **9** items loaned to **8** borrowers.
- c) Device Demos: **1** demonstration provided to **1** participants.
- d) Training Participants: **0** participants across **0** event(s)
- e) Information & Assistance: **0** individuals reached.
- f) Public Awareness: estimated **95** individuals reached.

Barriers/Obstacles during the reporting period, if any:

A lot of people needing ramps that are bigger than what our portable ramps are and waitlist continuing to grow on certain popular items, especially through CARAT. It has been a challenging quarter to the start of the year due to flooding, weather, etc.

CALTech

FFY 2025 Quarterly Narrative Report

Reporting period: January 01 to March 31, 2025

Summary of Assistive Technology Services provided during the Quarter Reporting Period:

Received 40 donated items with a total value of \$10,362.14. Loaned out 3 items with a total value of \$867.06. Gifted 22 items.

Summary of State Level and Leadership Activities provided during the Reporting Period:

Device Reutilization

Anecdotal Story: None provided.

Device Loan

Anecdotal Story: A family had a vacation planned for spring break. A few days before the start of the vacation, one of the daughters broke her heel bone. The doctor advised the family that it would be unwise for her to do a lot of walking on the vacation and recommended using a wheelchair. CALTech was able to provide a last minute loan of an appropriate wheelchair so the family vacation could take as planned.

Device Demonstration

Anecdotal Story: None provided.

Alternative Financing

Anecdotal Story: None provided

Training

Anecdotal Story: None provided

Technical Assistance

Anecdotal Story: The Portland Museum and the University of Louisville were conducting a series of workshops on woodcarving in advance of their CeLOUbrate Print event on April 19th. Staff at CAL scheduled a workshop at the Center specifically for individuals with disabilities, a group they had not worked with before. We were able to provide technical assistance on how to make their workshop accessible to the disabled population. We also submitted a letter of support for their grant to Arts for All Kentucky for funds to purchase accessible woodworking tools. Their grant was funded and they now can make the workshops accessible in the future.

Public Awareness

Anecdotal Story: None provided.

Information and Assistance

Anecdotal Story: None provided

Additional Information or Activities

- None provided

AT Services related to Selection/Acquisition of Equipment during the First Quarter Reporting Period:

- a) Reutilization: **22** items distributed to **9** individuals; valued at: **\$1,472.46**
- b) Device Loans: **3** items loaned to **2** borrowers
- c) Device Demos: **0** demonstrations provided to **0** participants
- d) Training Participants: **0** participants across **0** events
- e) Information & Assistance: **0** individuals reached
- f) Public Awareness: estimated **0** individuals reached

Barriers/Obstacles during the reporting period, if any:

None to report.

Easterseals Redwood ATRC

FFY 2025 Quarterly Narrative Report

Reporting period: January, 2025 to March, 2025

Summary of Assistive Technology Services provided during the Quarter Reporting Period:

This quarter, the Easterseals Redwood ATRC had an increase in early intervention provider visits with families which increased the number of demonstrations conducted. The AT & Accessibility manager attended ATIA to continue learning about AT devices, assessment, and service provision. Easterseals Redwood has developed a gaming committee and the ATRC was included in discussions about ensuring that the gaming events are accessible.

Summary of State Level and Leadership Activities provided during the Reporting Period:

Device Reutilization

Anecdotal Story: The Easterseals Redwood ATRC was contacted by a family who was being served by Hospice. The husband's physical strength had significantly decreased over the past year and he needed to use a wheelchair to get around the house. His house had a five inch step to the backyard so he was unable to get out of the house into his garden that he loved. The ATRC had received a donated three foot ramp that was perfect for his needs. His Hospice social worker coordinated with the ATRC to get the ramp to his home and he was able to go into his garden for the first time in over a year!

Device Loan

Anecdotal Story: In January, a physical therapist with Kentucky Early Intervention Services reached out about a child she was seeing for therapy. The child had also been seen by a physical therapist at Children's Hospital and a gait trainer had been ordered. Unfortunately, the wait for the device to arrive was estimated to be six to nine months. This meant that the child would have to wait six to nine months to begin working on walking unless they were able to borrow a gait trainer. The Easterseals Redwood ATRC was able to purchase the same gait

trainer that the family had ordered and the child was able to begin working on walking immediately.

Device Demonstration

Anecdotal Story: In January, a speech language pathologist with the Kentucky Early Intervention System reached out to the ATRC. He was new to early intervention and did not have experience with low and mid tech AAC devices. The ATRC scheduled a time for him to come in and learn about the different types of devices that are available and narrow the options that would be appropriate for the child he served. The ATRC also provided printouts of information about each of the devices so that he would have them for a reference in the future.

Alternative Financing

Anecdotal Story: This quarter, the ATRC provided financing information to one individual.

Training (Transition Related)

Anecdotal Story: The Easterseals Redwood ATRC did not provide any trainings this quarter.

Technical Assistance

Anecdotal Story: The ATRC was not asked to provide technical assistance during this quarter.

Public Awareness

Anecdotal Story: Due to staffing constraints, the Easterseals Redwood ATRC did not participate in any public awareness events this quarter.

Information and Assistance

Anecdotal Story: One of the adult clients who attends Easterseals Redwood's adult day program was having difficulty with her AAC device. At first, it was responding in an unusual manner and then the battery would drain quickly during the day. After troubleshooting the issues with the area representative for the company, it was determined that the AAC device would need a new battery. The ATRC assisted the individual in establishing therapy with an SLP who was able to write the required report to indicate the use and necessity of the device that would not function without a new battery.

Additional Information or Activities

The Easterseals Redwood ATRC continued its commitment to participation in the Regional Interagency Transition Team. The ATRC had three wheelchair repair clinics this quarter.

AT Services related to Selection/Acquisition of Equipment during the First Quarter Reporting Period:

- a) Reutilization: **2** items distributed to **2** individuals; valued at: **\$10,783.82**
- b) Device Loans: **37** items loaned to **23** borrowers
- c) Device Demos: **4** demonstrations provided to **9** participants
- d) Training Participants: **0** participants across **0** events
- e) Information & Assistance: **46** individuals reached
- f) Public Awareness: estimated **0** individuals reached

Barriers/Obstacles during the reporting period, if any:

Unfortunately, the Easterseals Redwood ATRC continued to be without an AT Admin during this quarter. This led to a reduction in public awareness events and promotion of reutilization items.

HDI CATS LEXINGTON KY

FFY 2025 Quarterly Narrative Report

Reporting period: January 1, 2025 thru March 31, 2025

Summary of Assistive Technology Services provided during the Quarter Reporting Period:

During the reporting period, we have continued to stay extremely busy with accepting donations, loaning out equipment, and giving away CARAT items. We are still actively involved in loaning out items to First Steps families. Services were provided by Christina Espinosa, Joan Hager, and Nancy Savage. In March, one of our consumers started volunteering. She comes in twice a week and primarily works on entering items into the website. She has been a much-needed asset to our center.

Summary of State Level and Leadership Activities provided during the Reporting Period:

Device Reutilization

In March we were able to assist a family with durable medical equipment following their daughter's foot surgery. The young lady has autism as well as balance issues. The parents were concerned because she would need to be non-weight bearing for several months. We were able to provide them with a bedside commode, walker, wheelchair, shower seat, and transfer board.

Device Loan

In March we loaned out our Vive Health Compact Power Chair to a consumer who is also a caregiver. The caregiver has been assisting an older gentleman with pulmonary issues to get back and forth to doctors' appointments, as well as helping him with assistive technology and mobility. While in our center, returning items, she saw the recently returned lightweight folding power chair and inquired about it. She said she would like to try it with this gentleman because he enjoyed being outside and going for walks and had been unable to do so because of his illness. She borrowed the chair for a few days, and it was a great fit. She is now helping him with locating one for him to purchase.

Device Demonstration

We did not have any device demonstrations during this reporting period.

Training

In March we presented to a group of 13 therapists from the Central Kentucky Education Cooperative. This group included PTs, OTs, and SLP's from several schools in central Kentucky. The group was educated on how our program works, federal legislation, types of AT, and available resources. They were also given a tour of our center, shown various types of AT and how they work, and how our program can benefit their students. We gave them brochures to take with them and also encouraged them to check out the statewide locator website and set up an account for future use.

Public Awareness

During the reporting period, we posted 2 Facebook posts. One post was on March 7th and was a request for donations of transport wheelchairs. We have been having an increase in requests for this item. That post reached 3064 individuals. The second post was on March 20th and showcased a few adaptive strollers available in our CARAT program, just in time for Spring! That post reached 673 individuals.

Information and Assistance

In January a case manager with Baptist Internal Medicine called our center looking for assistance for a trach for a patient. The patient is in her 80's and has had a trach for 60 years. She was in need of a new part, a Tucker Speaking Valve. Unfortunately, the only company that makes this particular part, does not accept insurance and the part is several thousand dollars. After researching online and not finding much, I sent the AATLF resources to her and reached out to Lisa. Lisa forwarded information from Kristy Hampton, an SLP with Wendell Foster to me and I forwarded it to the case manager. A few weeks later, the case manager emailed me to say that the patient was able to get the part covered. Teamwork!

AT Services related to Selection/Acquisition of Equipment during the Second Quarter Reporting Period:

- a) Reutilization **308** items distributed to **106** individuals; valued at **\$74, 354**
- b) Device Loans: **76** items loaned to **45** borrowers
- c) Device Demos: **0** demonstrations provided to **0** participants

- d) Training Participants: **13** participants across **1** events
- e) Information & Assistance: **86** individuals reached
- f) Public Awareness: **2** events estimated **3,737** individuals reached

Barriers/Obstacles during the reporting period, if any:

We still have an overabundance of pediatric equipment and continue to get offers of more on a regular basis. If you have any particular needs in this area, please reach out to us! Another issue that we have been dealing with is the non-return of loan items. We recently updated our loan agreement and are being more vocal in explaining the purpose of the lending library and our terms when loaning out items. We are also offering resource information and AATLF. Hopefully, these steps will help.

Wendell Foster

FFY 2025 Quarterly Narrative Report

Reporting period: January 2025 to March 2025

Summary of Assistive Technology Services provided during the Quarter Reporting Period:

- Assisted consumers with information & assistance, loans, and reuse.
- Worked with Service Coordinators and Providers in the Kentucky Early Intervention System to provide loans for children ages Birth - 3 years old.
- Provided tours to Owensboro Health Regional Hospital's Rehab Department, Court Appointed Special Advocates, E.M. Ford Insurance & Financial Planning, Students from Brescia University, Kentucky Wesleyan College & Owensboro Catholic High School, new employees
- Provided a virtual training for early intervention providers on types of AT for young children and how to access state AT resources.
- Cleaned and maintained DME inventory.
- Completed a full inventory of items in the lending library.
- Worked on ordering parts and making repairs to DME.
- Purchased 3 Special Tomato floor sitters and 4 pediatric walkers
- Preparations for upcoming training on pediatric DME.
- Worked on streamlining management of iPads.

Summary of State Level and Leadership Activities provided during the Reporting Period:

Device Reutilization

Anecdotal Story: Reused Q6 Edge 3 Stretto Power Chair to individual who was recently paralyzed due to tumor on his spine. He was receiving services from Hospice at home and needed a tilt and space power chair.

Device Loan

Anecdotal Story: Occupational Therapist at Thrive Therapy in Lexington requested loan of a Hensinger head support and Headmaster collar for two patients with ALS

Device Demonstration

Anecdotal Story: SLP/ATP provided an AAC eval for a 5-year old child from Henderson, Ky. who needed a speech generating device. Mother was shown the Tobii DynaVox I-110, Saltillo NovaChat 10, Forbes ProSlate 10, and PRC PRiO and Accent devices. After trials with each device, it was determined that he preferred the NovaChat 10 speech-generating device and was referred to vendor for a trial.

Alternative Financing

Anecdotal Story: N/A

Training

Anecdotal Story: Provided a virtual training for early intervention providers on types of AT available for younger children and how to access AT through the Kentucky Early Intervention System.

Technical Assistance

Anecdotal Story: N/A

Public Awareness

Anecdotal Story: Toured Owensboro Health Rehab Department, which resulted in a referral for the Q6 Edge 3 Stretto Power Chair.

Information and Assistance

Anecdotal Story: Parent contacted me about needing an adapted car seat for her son with Autism. Provided guidance about getting a physicians referral.

Additional Information or Activities

NA

AT Services related to Selection/Acquisition of Equipment during the First Quarter Reporting Period:

- a) Reutilization: **5** items distributed to **5** individuals; valued at: **\$2,250.00**
- b) Device Loans: **139** items loaned to **51** borrowers
- c) Device Demos: **5** demonstrations provided to **10** participants
- d) Training Participants: **15** participants across **1** events
- e) Information & Assistance: **57** individuals reached
- f) Public Awareness: estimated **2,000** individuals reached

Barriers/Obstacles during the reporting period, if any:

We've received many requests for ramps, but the rise is too high and we are unable to provide an accommodation.

KATS Network Advisory Council Proxy Designation Form

By means of this form, I authorize the person named below to vote on my behalf at the next scheduled Kentucky Assistive Technology Service (KATS) Network Advisory Council meeting and on matters announced before those meetings and/or included on the agendas for those meetings. This proxy designation is only valid for the next scheduled meeting (as determined by the date signed below). This proxy designation will expire at the conclusion of that meeting.

Council Member Name:

Entity Represented (if any):

Proxy Name:

Proxy Email Address:

Council Member Signature

Date:

Please send completed form to:

Lisa Staub
KATS Network
lisa.staub@ky.gov

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KATS Network Locations

KATS Network Coordinating Center

8020 Veterans Memorial Drive, Suite 100
Florence, KY 41042
(800) 327-5287

Regional AT Resource Centers

ACAT – Appalachian Center for Assistive Technology Services - Hazard

UK Center of Excellence in Rural
Health
750 Morton Rd.
Hazard, KY 41701
(606) 439-3557

CALTech

501 E. Broadway
Suite 310
Louisville, KY 40202
(502) 589-6620

HDI-CATS – Center for Assistive Technology Services

2358 Nicholasville Rd.
Lexington, KY 40503
(859) 218-7979

Easterseals Redwood

71 Orphanage Rd.
Ft. Mitchell, KY 41017
(800) 728-9807

Wendell Foster Regional AT Center

815 Triplett St.
Owensboro, KY 42303
(800) 209-6202

Project CARAT Sites

Carl D. Perkins Training Vocational Center

5659 Main St.
Thelma, KY 41260
(606) 788-7080

By-Laws of the Kentucky Assistive Technology Service Network

Amended 06/26/2024

ARTICLE I: NAME

The name of this organization shall be the Kentucky Assistive Technology Service (KATS) Network Advisory Council.

ARTICLE II: PURPOSE

The purpose of the KATS Network Advisory Council shall be to provide consumer-responsive, consumer-driven advice to the Commonwealth of Kentucky for, planning of, implementation of, and evaluation of the activities carried out through the State grant for assistive technology pursuant to the Assistive Technology Act, including setting measurable goals for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, telecommunication and information technology, and community living.

ARTICLE III: MEMBERSHIP

Section 1: Composition

The KATS Network Advisory Council will be composed of:

- Representatives of individuals with disabilities who use assistive technology or their family members or guardians of the individuals.
- A representative of the state vocational rehabilitation (VR) agency and a representative of the blind VR agency, if such agency is separate from general VR.
- A representative of the state education agency
- A representative of the state workforce development board
- A representative of a center for independent living in the state
- A representative of the alternative financing program, if there is such program, it is separate from the State AT Program, and it is operated by a non-profit entity.
- One required agency representative picked from following options:

- Medicaid state agency
- State agency administering Developmental Disabilities Act
- State agency administering or organizations funded under Older Americans Act
- Organization representing veterans.
- University Center for Excellence in Developmental Disabilities (UCEDD)
- State Protection and Advocacy System
- State Council on Developmental Disabilities
- Representatives of other State agencies, public agencies, or private organizations, as determined by the State.

Membership shall be geographically representative of the State and reflect the diversity of the State with respect to race, ethnicity, types of disabilities across age groups, and users of types of services that an individual with a disability may receive.

A majority, not less than 51 percent, of the members of the KATS Network Advisory Council shall be individuals with disabilities who use assistive technology or the family members or guardians of the individuals. Agency members cannot count as consumers even if they have a disability.

Section 2: Appointment and Terms

All members of the KATS Network Advisory Council are appointed by the Governor to a term of three (3) years with the exception of any shorter initial appointments to establish staggered terms. KATS Network Advisory Council members may serve three consecutive three-year terms and are eligible for re-appointment after a reasonable interval.

Appointed members shall serve until a replacement appointment is made by the Governor's office.

Section 3: Nominations

The Nominating Committee will recommend names of candidates for appointment to fill KATS Network Advisory Council vacancies. Those candidates will be considered by the KATS Network Advisory Council for approval. The KATS Director will submit, through the lead agency, names of approved candidates to the Governor's Office for appointment.

The Nominating Committee may choose to waive the consecutive-term rule in special circumstances where it is deemed to be in the best interest of the KATS Network, the KATS Network Advisory Council, and the consumers to be served. This waiver, as with all nominations, is subject to the approval of the full KATS Network Advisory Council.

Section 4: Proxy voting

A member may designate in writing a proxy authorizing the proxy to vote on matters announced prior to the meeting and/or included on the agenda for any meeting the member cannot attend. The member may revoke the proxy at any time in writing submitted to the KATS Network Director. Any member who has advanced knowledge that they will be unable to attend a KATS Network Advisory Council meeting should make every attempt to designate a proxy to attend the meeting. A KATS Proxy Designation Form is attached to and made part of these Bylaws.

Section 5: Attendance

A member or his or her proxy who is absent from two (2) consecutive KATS Network Advisory Council meetings without providing prior notice and a reasonable explanation to the KATS Network Director will be contacted by the Director to ascertain the member's continuing interest in serving on the KATS Network Advisory Council. The Director will advise the KATS Network Advisory Council at its next regular meeting of the member's stated interest, if any, in continuing membership. The KATS Network Advisory Council will consider requesting a resignation from or a replacement for that member.

ARTICLE IV: MEETINGS

Section 1: Meeting Dates and Location

The KATS Network Advisory Council will meet quarterly (4 times per year). Meeting dates and locations will be scheduled in consultation with the KATS Network Advisory Council Members. The KATS Network Coordinating Center staff will be responsible for notifying members, distributing any needed materials in advance, publishing the required notice to comply with the Kentucky Open Meetings law, and making all other necessary arrangements. The Director, in consultation with the KATS Network Advisory Council Co-Chairs, may call special meetings in conformity with the notice requirements of the Kentucky Open Meetings Law.

Section 2: Agenda

All members of the KATS Network Advisory Council will receive an agenda prior to each regularly scheduled meeting. The agenda will be prepared by the KATS Network Director in consultation with the KATS Network Advisory Council Co-Chairs.

Section 3: Quorum

A majority (no less than 51%) of KATS Network Advisory Council members or their designated proxies is required for attendance at any regularly scheduled or special-called meeting to constitute a quorum. A quorum is required to take final action on all matters properly before the Advisory Council.

Section 4: Accessibility and Accommodations

All meetings will be held in accessible locations and reasonable accommodations will be provided if requested in advance. The meeting locations will be designated by the KATS Network Director in consultation with the KATS Network Advisory Council Co-Chairs.

Section 5: Minutes

The KATS Network staff will be responsible for the KATS Network Advisory Council meeting minutes.

ARTICLE V: OFFICERS

Section 1: Officers.

- There will be Co-Chairs of the KATS Network Advisory Council.
- One Co-Chair will be a consumer or family member of a consumer, and one Co-Chair will be an agency representative.

Section 2: Duties of the Co-Chairs.

- Preside at all KATS Network Advisory Council meetings. If both Co-Chairs are unable to attend a KATS Network Advisory Council meeting, a member of The KATS Network staff will preside.
- Collaborate with the KATS Network Director to establish the agenda for meetings of the KATS Network Advisory Council.
- Serve on at least one subcommittee and/or task force of the KATS Network Advisory Council.

- Act in the place of the absent Co-Chair.
- Assist the Co-Chair as requested.

Section 3: Terms of the officers.

- Co-chairs will serve a one-year term that coincides with the fiscal year of the KATS Network, except as may be extended from time to time by a simple majority vote of the KATS Network Advisory Council for the convenience of the KATS Network.
- Co-Chairs may serve consecutive terms.

Section 4: Eligibility, nomination, and election of Co-Chairs.

- Any KATS Network Advisory Council member shall be eligible to be elected a Co-Chair.
- Prior to elections, the KATS Network Director will solicit names of members of the KATS Network Advisory Council who would be willing to serve as a Co-Chair and submit the name(s) to the KATS Network Advisory Council for nomination.
- Nominations will be taken and seconded from the floor during a regular KATS Network Advisory Council meeting to stand for election as Co-Chair.

ARTICLE VI: COMMITTEES AND TASK FORCES

Section 1: Committees and Task Forces.

- Committees and task forces may be formed as needed by the Co-Chairs with approval of the KATS Network Advisory Council as to the mission, assignment or business with which such bodies are charged.
- Appointments to committees and/or nominations or requests for membership on any task force may be made to The KATS Network staff and are subject to their approval.

Section 2: General Rules for Committees and Task Forces

- Committees and task forces shall make reports to the full KATS Network Advisory Council.
- Appointments to committees or task forces are not limited to KATS Network Advisory Council members. The KATS Network staff may appoint individuals with specialized expertise and/or resources.

ARTICLE VII: PARLIAMENTARY AUTHORITY

All meetings of the KATS Network Advisory Council will be conducted using parliamentary procedure. Co-Chairs will be provided with information on conducting meetings utilizing parliamentary procedure.

ARTICLE VIII: CONFLICT OF INTEREST

Section 1: Financial Conflict

No KATS Network Advisory Council member shall knowingly vote on any matters that may result directly or indirectly in financial advancement for herself/himself or for any family member, including in-laws.

Section 2: Vested Interest

A member shall disclose his personal interest in or membership in any agency or group with a vested interest in matters presented to the KATS Network Advisory Council prior to his or her participation in any discussion on the matter. The member shall abstain from voting on any action taken by the KATS Network Advisory Council on that matter.

ARTICLE IX: AMENDMENTS

These by-laws may be amended by a two-thirds (2/3) majority vote of the KATS Network Advisory Council members or their designated proxies present. Proposed changes must be transmitted to each member at least ten (10) days before the meeting at which the amendment is voted upon.