

## Appendix A – Funding Checklist

Page number in parenthesis refer to the printable version of “The Buck Starts Here” AT Funding Manual, available at [http://www.katsnet.org/publications/funding\\_manual.html](http://www.katsnet.org/publications/funding_manual.html), or by calling (800) 327-5287

### Developing a Funding Strategy

- Steps 1 to 4:**  
Define and document the need. Identify the equipment and/or services, including alternatives. (Using pages 5-6, write a standard explanation that will convey clearly to those you call exactly what you are seeking.)

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- Step 5:**  
Determine funding sources. (Pages 6-8)

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- Step 6:**  
Collect and submit the required paperwork (Pages 8-9)
- Individual's information
  - Family information
  - Educational information
  - Public services contacted
  - Assistive technology recommendations
  - Other

- Step 7:**  
Authorization is received (Page 9)

- Step 8:**  
Search for co-payment options (Page 9)

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- Step 9:**  
The appeals process (Pages 9-11)

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